

## HIRING FEES AND CONDITIONS

From the 1 April 2020 the following fees will apply to hire part or all of St Mary's Church Ealing (St Mary's) and/ or Polygon -

	Day 09.00-18.00	Evenings 18.00-23.00 & Weekends
The Church	£75 per hour	£100 per hour
The whole Polygon	£70 per hour	£75 per hour
The Polygon excluding the lounge	£50 per hour	£55 per hour
The lounge	£40 per hour	£45 per hour
Both pyramid rooms	£30 per hour	£35 per hour
One pyramid room	£25 per hour	£30 per hour
The Church & Polygon	£145 per hour	£175 per hour

- 1- These fees include heating and lighting as appropriate.
- 2- All hiring fees include use of the toilets in the polygon and the kitchen for serving drinks only. Preparing and serving food in the kitchen will be subject to a fee of £30.
- 3- The fee for the church includes use of the sound system and music stands. The use of the organ or piano will be subject to a fee of £20, £40 for both.
- 4- Fees for registered charities and recognised local community groups will be discounted by 10%. This discount will also be offered to regular, repeat hirers after they have hired all or part of our buildings for more than three months. For charities and local community groups this will be in addition to discount referred to above.
- 5- A hiring deposit of 30% of the fee will be paid at the time of booking. The balance plus a security deposit (see below), in cleared funds, is required before the hiring commences. Regular users will pay monthly in advance or, before each session.

£100 for use of the main Church (£150 for commercial organisations)  
£50 for use of all or part of the Polygon (£75 for commercial organisations)  
(Users hiring the Church and Polygon together will pay both deposits)

- 6- The Hiring Agreement includes rules set by St Mary's these will be made available to prospective hirers before they confirm a booking.
- 7- St Mary's has the right to refuse to accept bookings for uses which conflict with Christian beliefs or, which our buildings are unsuitable for. Final decisions will be made by the Vicar, Churchwardens and Church Staff together.

06.03.2020